

Christian County Commission

Public—Commission Meeting Guidelines

The Christian County Commission welcomes and encourages the public to attend open meetings. To ensure meetings remain safe, orderly, and productive, the following guidelines apply.

Meeting Conduct

The Commission supports the public's right to attend and participate, particularly during designated public comment periods.

- Meetings are conducted to efficiently address public business; all attendees are expected to remain respectful and orderly.
- Attendees may not speak out of turn unless recognized by a commissioner during public comment.
- Shouting, threats, violence, or disruptive behavior are not permitted.
- Individuals who interrupt or disrupt a meeting will be warned by the Presiding Commissioner. Continued disruption may result in removal from the meeting.

Agenda Requests (Public)

Christian County residents may request that an item be placed on the agenda for a regular Commission meeting.

- Requests should be submitted in writing to the Presiding Commissioner.
- Residents must first meet with the Presiding Commissioner (or a designee) to attempt to resolve the issue, unless this requirement is waived.
- This meeting will be scheduled within 20 business days of the written request.
- If no meeting occurs within 20 business days, or if the resident is not satisfied with the outcome, the resident may submit a written request to the County Clerk (or designee) to place the item on the agenda for the next meeting.

Public Comment Procedure

The Commission provides time for public comments during regular meetings under the following rules:

- **Agenda Items Only:** Comments must relate to items listed on the posted agenda.
- **Sign-Up Required:** Speakers must sign up before the meeting begins and provide their name, address, and agenda item (Christian County residents only).
- **Time Limit:** Each speaker is limited to three (3) minutes.
- **One Opportunity:** Individuals may speak only once per agenda item.
- **Closed Session Topics:** Comments are not permitted on matters eligible for closed session under Missouri law.
- **Handouts:** Any handouts must be provided to the meeting secretary prior to the meeting for distribution.
- **Approaching the Commission:** Speakers may not approach the Commission without permission.

The Commission appreciates the public's cooperation in maintaining a respectful and productive meeting environment.