

Cares Act Committee Minutes

November 4, 2020

Meeting was called to order and all members were present. A quorum was present.

Motion was made and 2<sup>nd</sup> to approve the agenda. The vote was unanimous.

Motion was made and 2<sup>nd</sup> to approve the minutes. The vote was unanimous.

Updates from the last meeting:

All approved applications have been submitted to the treasurer for payment.

The website has been updated with the program application deadlines which were discussed in the prior meeting. Amber has made the COVID section of the webpage more user friendly by moving some items around for better site management making items easier to find.

The Committee is recommending to the Commission that they formally rescind their MOU offer to the Health Dept. An Order has been prepared and will be presented to the Commission for a vote tomorrow November 5<sup>th</sup>. The order includes a 10-day period where the CCHD Director could return a signed copy but if not the rescinding of the MOU becomes official. Recommendation was made that we review/score the pending applications from the Health Department but withhold forwarding out recommendation to the County Commission until the Order rescinding the MOU takes effect.

Still testing. Dropping to one day of testing this week. Phil believes the presence of the Hixon Drug testing facility has impacted the volume as well as many people's desire to be tested immediately without an advance appointment.

The two mobile message boards have arrived and will be set up next Monday. One near the testing site and one on the square. This may increase the numbers wishing to get tested.

The following Small Business Relief applications were reviewed:

SBR-033 Element 11 - request \$1,200 – requesting reimbursement for office space dividers to help social distance employees – this review follows an RFI where the applicant was able to provide reasonable documentation. Recommendation to approve for \$1,200

Motion to recommend approval for SBR-033 to be sent to the county commission for the amount discussed.

Motions was 2<sup>nd</sup> and the vote was unanimous.

The following Phase I applications were reviewed:

CCA-100 Christian County Health Dept. - \$97,424.58 for:

Wages 7/31/20 - 8/31/20	\$28,735.57
Tri-fecta Mold remediation	\$24,539.25
Kohler stand-by generator	\$30,210.00
Masks	\$6,390.81

M Services -Testing	\$850.00
Long refrigeration A/C repair	\$934.82
Ceiling repair and painting	\$1,435.00
Misc PPE and office supplies	\$4,329.13

\$28,735.57 has already been paid out under the \$250K already set aside in a prior app.

CCA-121 Christian County Health Dept. – \$40,878.26 for:

Wages 9/1/20 -9/30/20	\$31,079.84
Replacement of light fixtures	\$4,151.68
Hauling of old light fixtures	\$108.00
Installation	
Repair of fire safety equipment at 303 E. Church St.	\$1,067.92
Misc PPE and office supplies	\$3,595.82
Cell phone minutes for tracers	\$875.00

\$31,079.84 has already been paid out under the \$250K already set aside in a prior app.

CCA-125 Christian County Library – \$35,314.23 for:

Several months of utilities/trash service	\$29,865.68
Wifi Hotspots for lending	\$1,308.72
Phone service/wifi for employees	\$ 799.90
Misc eligible expenditures	\$3,339.93

Committee agreed that only the \$3,339.93 was eligible for reimbursement

CCA-143 Christian County EMA - \$549.15 for ink pens to be used at testing and vaccination sites

CCA-145 Chadwick R-1 School Dist. - \$48,354.90 for:

Wifi Connectivity	\$15,691.08
Sanitation/PPE expenditures	\$32,663.82

These items are covered under the Missouri Connectivity grant and the COVID-19 Response Reimbursement grant. Wifi can be reimbursed 50% of up to \$4000 per building (2 for Chadwick). PPE/sanitation costs are a 75% reimbursement. Committee agreed that this would be \$4000.00 plus \$24,497.87 = \$28,497.87.

CCA-148 Nixa Public Schools - \$6,000.46 PPE/sanitation costs are a 75% reimbursement = \$4,500.35

CCA-149 Nixa Public Schools - \$5,576.43 PPE/sanitation costs are a 75% reimbursement = \$4,182.32

CCA-150 Nixa Public Schools - \$2,982.09 PPE/sanitation costs are a 75% reimbursement = \$2,236.57

CCA-151 Nixa Public Schools - \$392.69 PPE/sanitation costs are a 75% reimbursement = \$294.52

CCA-152 Nixa Public Schools - \$7,179.52 PPE/sanitation costs are a 75% reimbursement = \$5,384.64

CCA-153 Nixa Public Schools - \$36,509.80 PPE/sanitation costs are a 75% reimbursement = \$27,382.35

CCA-154 Nixa Public Schools - \$4,078.70 PPE/sanitation costs are a 75% reimbursement = \$3,059.02

CCA-155 Nixa Public Schools - \$55,000 PPE/sanitation costs are a 75% reimbursement = \$41,250.00

CCA-156 Sparta R-111 School District - \$31,177.74 PPE/Sanitation costs are at a 75% reimbursement. Items not eligible: mask lanyards, invoice for sanitizing instruments (invoice had additional services listed that are not reimbursable). Reduced total = \$29,205.06. 75% = \$21,903.80.

CCA-160 Christian County Sheriff's Office - \$4,745.00 Reimbursement for disinfecting in the Jail.

CCA-161 Christian County Sheriff's Office - \$197,193.21 Payroll reimbursement for frontline workers during the pandemic.

CCA-162 Christian County EMA - \$45,250.00 Expenses for lab testing at the test site.

CCA-164 Nixa Public Schools – Committee agreed that this application should be placed with the Phase II apps currently being held for competitive scoring and ranking on Dec 2

Motion to recommend approval for all, with the adjustments and actions discussed. The motion was 2<sup>nd</sup> and the vote was unanimous.

The chairman made note that based on the deadlines agreed upon at the last meeting, these would be the last Phase II applications the committee would review until the competitive scoring process on Dec 2.

The following Phase II applications were scored with an average score:

CCA-135 Christian County Health Department – 6.8 Noted by all committee members that “bullet resistant” doors and barriers are not an eligible use of funds or an approval the county should not take the risk of approving. If the CCHD Director wishes to complete the MOU, she would then be able to make this purchase and take on the liability.

CCA-141 Sparta R-III – Committee agreed that this application should be placed with the Phase II apps currently being held for competitive scoring and ranking on Dec 2.

CCA-144 Nixa Police Dept. – 6.4 Noted by several committee members that this use of funds was not truly connected to eligible uses and referenced CCA-009 which was a similar use and was also denied.

CCA-157 Resource Management Dept. – 48.8

Seeing that only CCA-157 scored well above the 25point threshold, a motion was made to recommend approval for it and denial for the other two. The motion was 2<sup>nd</sup> and the vote was unanimous.

CCA-157 will be forwarded to the County Commission for final approval.

Discussion was held regarding a more detailed Phase II scoring rubric to be utilized on Dec 2. A draft version was presented for comment. Committee agreed that it would be worthwhile to send out a couple of older completed application files to conduct a test scoring and determine what changes may be needed to achieve a fair and consistent result.

Motion was made to adjourn and 2<sup>nd</sup> to approve. Meeting was adjourned.

## Cares Act Committee Minutes

November 18, 2020

Meeting was called to order and all members were present. A quorum was present.

Motion was made and 2<sup>nd</sup> to approve the agenda. The vote was unanimous.

Motion was made and 2<sup>nd</sup> to approve the minutes. The vote was unanimous.

No Meeting on November 11, 2020

Updates from the last meeting:

Still testing – 35 test 17% percent positive – last week testing had a 25% positive rate

Site will be open on Monday for testing to make sure the results come back before the holidays.

Tents damaged from wind. Large tent gorilla taped. A couple of the smaller tents were destroyed and will need to be replaced.

Phil and Todd met with the health department. The initial round of vaccines will go out to nursing home staff, nursing homes and 1<sup>st</sup> responders. And, thru operation warp speed, Walgreens is contracted to do those vaccinations. According to the plan the vaccines will only be for adults. The health department has to register as a provider, their application is half-way done. The state person, urged Phil to have the health department get that completed.

Family Pharmacy still owns that storage place up on NN highway, which is good news. That lady said that they would still help with the vaccinations (cold storage).

Talked about possible sites. Which the list of sites is currently sealed until all are confirmed and authorities can sweep area and make security/protection arrangements. Will be spread out throughout the county.

Deadline to spend the money is still December 30<sup>th</sup>.

The following Small Business Relief applications were reviewed:

SBR-032 (revised) Little Sunshine's Playhouse and Preschool – request \$3,358.03 – requesting reimbursement for cleaning supplies, thermometers, masks, gloves, table & chairs and wipeable mats. Furniture and mats were not explained how they were used for COVID-19 and not covered under the CARES act. Total approved amount \$649.25.

SBR-039 Dianne Davis Consulting, LLC – dba DDC Promotions - request \$833.61– request for portable hard drive to work from home, selfie trip to enable Zoom meetings, wireless multi-function copier, scanner, fax, wireless mic system for assistant to be on Zoom calls, wireless keyboard and mouse for assistant and braided elastic cord to make masks. Lapel Microphone returned. Along with lapel microphone, selfie tripod and external hard drive purchased in February (prior to the March 1<sup>st</sup> start date) – which are not eligible. Approved amount - \$773.36

SBR-040 Ozark Caves and Caverns, LLC – dba Smallin Civil War Cave – request \$2,808.36 – request for signage, sneeze guard, sanitizers, cleaning supplies, masks. Had to remove purchase of \$4.32 from January. Approved amount \$2,804.04

Motion to recommend approval for all SBR's to be sent to the county commission for the amount discussed. All motions were 2<sup>nd</sup> and the votes were unanimous.

The following Phase I application were reviewed:

CCA-100 Christian Health Department - \$97,424.58 – 10day window associated with the commission's order to rescind MOU has passed. Wages, contact tracers, file cabinets, other items related and stand-by generator. Approved amount \$38,479.01 – without wages and without generator. RFI on generator, explain rational and budget.

CCA-121 Christian Health Department – \$40,878.26 – Wages for 09/01-09/30, copy products and supplies and a few renovations on the contact tracer building. Approved amount \$9,798.42 – without wages

CCA-158 Christian Health Department – \$226,000.00– Tracing management for 2 months. Holding on to money until they can provide receipts

CCA-159 Least of These - \$100,000.00 – provision of food assistance to vulnerable populations. Holding on to money until they can provide receipts for the first \$100,000.

CCA-166 Christian Health Department - \$65,639.79 – expenses associated with contact tracing supplies, equipment and sanitation. Approved amount \$26,993.82 – without wages

CCA-167 City of Ozark – \$346,751.03 – eligible payroll expenses for public safety personnel substantially dedicated to responding to the COVID-19 emergency Approved amount \$291,062.87 – minus benefits

CCA-168 Nixa Police Dept. – \$883,084.87 – Eligible payroll expenses for public safety personnel substantially dedicated to responding to the COVID-19 emergency. Approved for full amount.

CCA-169 Christian County Highway Dept. - \$276.92 – PPE, sanitizing products and equipment. Approved for full amount.

CCA-171 Christian County Circuit Clerk - \$3,213.67 – PPE for mass vaccination and testing sites to be set up throughout Christian County. Approved for full amount.

CCA-172 Christian County EMA - \$16,940.00 – PPE sanitizing equipment for county buildings, mass vaccination and testing sites to be set up throughout Christian County. Approved for full amount.

CCA-173 Christian County EMA - \$8,082.20 – PPE for mass vaccination and testing sites to be set up throughout Christian County. Approved for full amount.

CCA-175 Resource Management Dept. - \$1,337.00 – Equipment upgrade to increase telework capability. Approved for full amount.

CCA-176 Christian County Human Resources - \$1,336.00 – Employee COVID-19 testing. Approved for full amount.

CCA-177 Christian County Human Resources - \$28,014.16 – expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions. Approved for full amount.

CCA-178 Resource Management Dept. - \$3,279.72 – expenses for public safety measures undertaken in response to COVID-19. Improvements to better adhere to social distancing standards. Approved for full amount.

CCA-179 Christian County Sheriff's Office - \$817.50 – PPE (masks). Approved for full amount.

CCA-180 Christian County EMA - \$3,717.44 – PPE for mass vaccination and testing sites to be set up throughout Christian County. Approved for full amount.

CCA-181 Christian County EMA - \$3,717.44 – PPE for mass vaccination and testing sites to be set up throughout Christian County. Approved for full amount.

CCA-182 Christian County Building Maintenance - \$2,697.24 – Expenses for public safety measures undertaken in response to COVID-19. Approved for full amount.

CCA-183 Christian County Building Maintenance - \$49,411.24 – expenses for public safety measures undertaken in response to COVID-19. Approved for full amount.

Motion to recommend approval for all items including changes to specific line items. The motion was 2<sup>nd</sup> and the vote was unanimous.

The following Phase II applications were scored with an average score:

Discussion held on new scoring system and how to qualify applications with the left-over money.

Motion was made to adjourn and 2<sup>nd</sup> to approve. Meeting was adjourned.

## Cares Act Committee Minutes

November 25, 2020

Meeting was called to order and all members were present. A quorum was present – 4 out of 5 members present. Amy Dent was absent.

Motion was made and 2<sup>nd</sup> to approve the agenda. The vote was unanimous.

Motion was made and 2<sup>nd</sup> to approve the minutes. The vote was unanimous.

Updates from the last meeting:

Tested on Monday – 15 no-shows – took a few appointments for Tuesday (12/1/2020) testing request have gone down. However, more places are offering testing so that could be a factor.

The following Small Business Relief applications were reviewed:

No New Small Business applications to review

The following Phase I application were reviewed:

CCA-100 Christian Health Department - \$97,424.58 – 10day window associated with the commission's order to rescind MOU has passed. Wages, contact tracers, file cabinets, other items related and stand-by generator. Approved amount \$35,144.76. Wages requested were applied to the amount approved in CCA-37 and line items for renovations to prepare contract tracing building were removed as it appears the CCHD 2020 budget includes \$250k for renovations.

CCA-121 Christian Health Department – \$40,878.26 – Wages for 09/01-09/30, copy products and supplies and a few renovations on the contact tracer building. Approved amount \$4,356.76. Wages requested were applied to the amount approved in CCA-37 and line items for renovations to prepare contract tracing building were removed as it appears the CCHD 2020 budget includes \$250k for renovations.

CCA-174 Christian Health Department - \$22,589.50 – expenses associated with contact tracing supplies, equipment and sanitation. Approved amount \$12,520.38. Reimbursement request for renovations expenses to prepare contract tracing building were removed.

CCA-184 Christian County Assessor – \$4,990.50 – expenses for modifications to create a social distancing barrier between citizens and front desk employees. Approved for full amount.

CCA-185 Nixa Schools – \$25,763.56 – expenses for PPE, sanitizing products and equipment. Covering 75% and state will pick up 25%. Approved for the 75% (\$19,322.67).

CCA-187 Christian County EMA - \$597.54 – expenses for equipment upgrade to increase telework capability. Approved for full amount.

CCA-188 Christian County Sheriff's Office - \$1,632.48 – expenses for maintaining county jails, including as it relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions. Approved for full amount.



CCA-189 City of Highlandville - \$2,296.63 – expenses for reimbursement for utility assistance given to those in need as certified by the mayor. Approved for full amount.

CCA-197 Ozark School District – \$52,134.90 – payroll thru October for substitute teachers during COVID-19 quarantine. Committee would like RFI before taking action.

CCA-198 Christian County EMA - \$23,001.07 – expenses for public safety measures undertaken in response to COVID-19. (Replacement of tent used for COVID-19 testing which was damaged in storm). Approved for full amount.

CCA-199 City of Sparta - \$2,550.00 – expenses for disinfection of public areas and other facilities, in response to the COVID-19 public health emergency. Approved for full amount.

CCA-201 Nixa Schools - \$16,353.00 – expenses for PPE, sanitizing products and equipment. Covering 75% and state will pick up 25%. Approved for the 75% (\$12,264.75).

CCA-202 Nixa Schools - \$53,928.31 – expenses for disinfection of public areas and other facilities, in response to the COVID-19 public health emergency. Approved for full amount.

CCA-203 City of Ozark – \$453,247.50 - expenses for salary reimbursement for 1<sup>st</sup> responders – Committee would like RFI on this app regarding benefits. Approved for full amount minus benefits component if any was included.

CCA-204 City of Ozark - \$5,816.62 – expenses for PPE, sanitizing products and equipment. Approved for full amount.

CCA-206 City of Ozark - \$1,188.75 - expenses for social distancing for mayor's tree lighting ceremony, 1080p business projector, acrylic sheets. Committee would like RFI for clarity that these are eligible expenses. If that is confirmed, recommend approval.

CCA-207 City of Ozark - \$1,505.20 – expenses for COVID-19 Public information office support, communication and enforcement by State, territorial, local and Tribal governments of public health orders related to COVID-19. 40 hours from September thru November. Approved for full amount.

CCA-208 City of Ozark - \$3,135.09 – expenses for equipment upgrade to increase telework capability. Purchase of 3 laptops. Approved for full amount.

CCA-209 City of Ozark - \$3,539.95 – expenses for equipment upgrade to increase telework capability. Purchase of 3 laptops – Public Works Dept. Approved for full amount.

CCA-210 City of Ozark - \$609.98 – expenses for public safety measures undertaken in response to COVID-19. OC Maintenance I-pad and accessories. Approved for full amount.

CCA-213 City of Clever - \$77,922.22 – expenses for eligible payroll expenses for public safety personnel substantially dedicated to responding to the COVID-19 emergency. Police clerk payroll ineligible (- \$6,097.00). Approved for \$71,825.22.

Motion to recommend approval for all applications with the deductions and adjustments noted except the 3 applications which will be approved pending satisfactory RFI response. (CCA-197, CCA-203, CCA-206). The motion was 2<sup>nd</sup> and the vote was unanimous.

Discussion about the revised Phase II competitive scoring process. Looked at first draft last week. Added check box to allow an automatic zero if the scorer feel it is appropriate. Applications will have to score a 65 or higher. Phase II app deadline is November 27. Any files for additional apps received between now and then will be distributed for scoring early next week. – will be on flash drive. Can post new applications on the Microsoft teams area or share point between CARES members.

Expecting not much money to be remaining after next Wednesday, 12/02/2020.

Remaining balance of our priority group governmental COVID-19 direct expenses which is as of 11/25/2020 - \$1,589,725.71 less the Phase I applications (\$259,037.91) for approval today (11/25/2020). Should reserve some funds for payroll of 1<sup>st</sup> responders in cities that have not applied yet – Highlandville, Billings and Sparta.

Motion was made to adjourn and 2<sup>nd</sup> to approve. Meeting was adjourned.