

Cares Act Committee Minutes

August 5, 2020

Meeting was called to order and all members were present with the exception of Phil Amtower. Brad Cole sat in as an alternate. A quorum was present.

Motion was made and 2nd to approve the agenda.

Motion was made and 2nd to approve the minutes from July 15, 2020. The vote was unanimous.

Motion was made and 2nd to approve the minutes from July 22, 2020. The vote was unanimous.

Amy Dent gave the Committee Treasurer's report for July. Motion was made and 2nd to accept the Treasurer's report.

Todd Wiesehan updated the Committee on the County Commission's decisions on the Phase II applications that were scored last week.

Discussion was held on clarification to the Small Business Assistance Application. It was the consensus of the Committee that the Small Business Applications should be reviewed weekly if possible and that for the purposes of simplification there would be no reimbursement distinction between partially closed businesses and fully closed with regard to rent and utilities.

Miranda Beadles made a motion to continue with the type of small business closure to be listed on the application and if the request falls between March 1, 2020 and the stay-at-home order being lifted and its eligible then it would be refunded one-hundred percent. The motion was 2nd and the vote was unanimous.

The following Phase I application were reviewed:

CCA-060 Christian County Human Resources. Approved with no notes.

CCA-061 Christian County Planning & Development. Approved with no notes.

CCA-067 COVID-19 Task Force. Approved with no notes.

CCA-069 Christian County Health Department. Approved pending verification of refrigeration equipment which may have been already approved in a prior application.

CCA-056 Christian County Circuit Clerk. Approved with no notes.

All Phase I applications recommended for approval will go to the County Commission for final approval.

The following Phase II applications were scored with an average score:

CCA-057 Nixa Police Department – 0

CCA-058 City of Ozark – 37.8

CCA-059 Christian County Commission – 43.6

CCA-062 Christian County Ambulance District – 48

CCA-063 City of Ozark – 42.4

CCA-064 Sparta Police Department – 42.6

CCA-065 Christian County Sheriff's Department – 41.5

CCA-066 COVID-19 Task Force – 40

All Phase II applications except CCA-057 will be forwarded to the County Commission for final approval.

Meeting was adjourned.

Cares Act Committee Minutes

August 12, 2020

Meeting was called to order and all members were present. A quorum was present.

Motion was made and 2nd to approve the agenda. The vote was unanimous.

Motion was made and 2nd to approve the minutes from August 5, 2020. The vote was unanimous.

Discussion was held on the new matching reimbursement programs for schools using CRF as part of match. E-mails were sent out and received positive feedback.

Discussion was held on COVID testing. Will continue to use CDC guidelines with population of 55 and older with underlying health conditions. Must make an appointment – no 1st come 1st served.

Took inventory of PPE. Would like to have all orders delivered to Phil Amtower's office and they will keep track of inventory.

The following Small Business Relief applications were reviewed:

SBR-001 Inside Architect – \$2,581.83 requested – amount approved

SBR-002 Happy Chef Catering Company - \$4,342.56 requested – payroll, to-go boxes & plasticware are not eligible. Cleaning amount missing receipts – can resubmit. Total approved amount \$194.43

SBR-003 Sound of Freedom USA, LLC - \$329.30 requested – amount approved

SBR-004 New Beginnings Antiques in Billings - \$1,084 requested – only have receipts for \$1,066.93 – if they find missing receipts – can resubmit.

SBR-005 Diane Davis Consulting, LLC - \$10,000 requested – rent and utilities were submitted for March thru the end of the year – only covered for the stay at home order which is 3 months. February utilities bill was submitted instead of March's bill. Total approved \$3,359.45. Can resubmit March utility bill. The rest is not eligible.

SBR-006 MP Innovations / Marketplace - \$10,000 requested – requested off-site PC's & monitors, cellphones & external hard drives for 3 homes with upgrading internet and office furniture, masks and sanitizer, lease of production equipment and plexy glass and lumber to build counters and barriers. PC/Monitors/external hard drives – is an approved amount. Off-site cell phone not eligible. Upgrading internet – not eligible. Requested \$100 for mask and sanitizer - only provided receipts for \$86.37. Office furniture for home – not eligible. Lease of production equipment not eligible. Plexy glass and lumber are eligible – but no receipt submitted. Can resubmit receipt for plexy glass and lumber. \$1,268.15 approved amount.

SBR-007 Hams Insurance Agency - \$1,341.37 requested – amount approved

SBR-008 Super 8 in Nixa - \$10,000 requested – cleaning cost and conversion on hot breakfast to a to-go breakfast. Lined item detail adds up to \$7,181.00. Submitted 1 receipt and projected until the end of the year. Cleaning cost and laundry was not outlined if any different from

normal cleaning. Request \$840 for disposable gloves, but only supplied receipt for \$117.26. Foam cups and muffins (breakfast) – not eligible. No receipt for sanitizing wipes. Requested \$250 for plexy glass, but receipt was for \$235.82. Total amount approved was \$804.08. Super 8 can resubmit with actual receipts.

SBR-009 Aaron J Grier, DDS – requested reimbursement for sterilizer – but not made clear how this would be different from normal cleaning procedures - disinfectant fogger and water generator. Did not submit invoice or receipt – can resubmit. Completely shut down except for seeing emergency patients.

SBR-010 Cox Auto - \$10,000 requested – actually listed \$18,500. Rent, 2 Ozark electrical meters, trash services, internet and phone. Rent and utilities are only eligible for the 3 months stay at home order which is 3 months. Trash, internet and phone are not eligible. Approved amount - \$5,357.48

SBR-011 Highlandville Hair Care – \$638.41 requested. Rent, utilities and phone. Phone service not eligible. Approved amount - \$574.45

SBR-012 Ozark Christian Church - \$374.78 requested. Line item detail request is \$290.29. Communion supplies not eligible. Approved amount \$170.45

Motion to recommend approval for all, except SBR-009, to be sent to the county commission for the amounts discussed. The motion was 2nd and the vote was unanimous.

The following Phase I application were reviewed:

CCA-070 Christian County Highway Dept. - \$204.94 Cleaning supplies – approved

CCA-072 City of Sparta - \$340.96 – PPE, Cleaning supplies – approved

Motion to recommend approval for all. The motion was 2nd and the vote was unanimous – except Miranda abstained, as 1 of the applications was hers.

The following Phase II applications were scored with an average score:

CCA-068 Circuit Court – 0

CCA-071 Food Assistance – 42.6

CCA-073 Christian County Jail – 51.2

All Phase II applications will be forwarded to the County Commission for final approval.

Meeting was adjourned.

Cares Act Committee Minutes

August 19, 2020

Meeting was called to order and all members were present – Sheriff Cole was not present. A quorum was present.

Motion was made and 2nd to approve the agenda. The vote was unanimous.

Updates on Projects and Actions taken since last meeting:

Miranda working on drive 2701. Surveyor was out there – try to align things more. Still on target to start Monday the 24th. Need to check how many people will be standing on the side of the road. Pavement itself will be 24 feet wide. Make 1 lane. Make parking stalls along the side with pavement marking tape. Use system called “red cap”. Cars will come in every 15 minutes theoretically. Need landing area. Need flat spot for 24 x 24 blow up tent. Floor covering finished, doors are replaced, basement is stripped out and clean – looks nice. Phil is requesting refrigerator. Samples need to be refrigerated. Kay Brown already using house for storage.

Web-site is officially updated.

The following Small Business Relief applications were reviewed:

SBR-013 Professional Tax Accounting in Nixa - \$8,275.44 requested – Computers, software, monitors and stands, sanitizer and masks. 2 items not eligible. \$4,111.15 total approved

SBR-014 417 Restoration - \$3,636.18 requested – No invoice or receipts provided for generator, water tank or signs for the trailer. Quotes were provided, but no actual proof of purchase. Other items included pressure washer, shop vac., etc. – not approved. Also requested trailer – purchased on June 25th after stay at home order was lifted. Approved for masks, Ozone and sanitation cleaner and steam cleaner. \$166.54 amount approved.

SBR-015 Nixa Smiles Dentistry in Nixa - \$10,000 requested. Total listed \$10,785.46. Face shields, machine to make sanitizer. All items were purchased between March 1 and May 17th. Closed for 6 weeks. \$10,000 total amount approved.

Motion to recommend approval for all to be sent to the county commission for the amounts discussed. The motion was 2nd and the vote was unanimous.

The following Phase I applications were reviewed:

CCA-026 - City of Spokane R7 – provided purchase orders and invoices – part 1 – cleaning supplies – requested amount \$6,825.17 – part 2 - purchased 3 hand held electro static sanitizing machines - requested amount \$2,090.31

CCA-034- Nixa School District - \$11,707.07 various kinds of masks – providing to faculty and students (8,000 or 9,000 masks)

Last week – talked about partnering with the state to reimburse schools for PPE purposes. Supply 75% and State to pay 25%. County must provide payment 1st then state will pay.

75% of payment to City of Spokane RVII school district - $\$8,915.48 \times 75\% = \$6,686.61$

75% of payment to Nixa School District - $\$11,707.07 \times 75\% = \$8,780.31$

CCA-075 City of Nixa - $\$6,778.48$ – PPE, Cleaning supplies – approved

CCA-076 Christian County Human Resources Dept - $\$340.96$ – reimbursement for COVID-19 testing of jail inmate(s).

Motion to recommend approval for all. The motion was 2nd and the vote was unanimous – except Amber abstained, as 1 of the applications was hers.

The following Phase II applications were scored with an average score:

CCA-074 -39.6

All Phase II applications will be forwarded to the County Commission for final approval.

Meeting was adjourned.

Cares Act Committee Minutes

August 26, 2020

Meeting was called to order and all members were present – Amy Dent & Brad Cole not present - 4 out of 5 people were present - quorum was present.

Motion was made and 2nd to approve the agenda. The vote was unanimous.

Motion was made and 2nd to approve corrected minutes. The vote was unanimous.

Updates on Projects and Actions taken since last meeting:

More driveway is built. Boxes and gravel are in. Rock and dirt work should be completed by end of week. Paving should start next week.

More PPE has arrived – ordered some equipment for testing site. Testing company contract is in place (the lab). Working on contract to administer test – waiting on Miranda to get more info.

Campaign signs and posters were picked up.

Jail started testing and is up and running. Amber is following up after 8/26 meeting. Need to have more than 1 testing company – as they can only test a certain number in a day. Need to check to see if testing kits are the same.

Christa has 2 mobile hotspots lined up. Only possibility because Century Link line had to be cut for the driveway. Century Link will put a new line back to the house.

The following Small Business Relief applications were reviewed:

SBR-016 Barnett-Davis Dental Group – DBA Excel Dental - \$7,197.40 requested – Extra sterilizers, fogging equipment, PPE. 4 items no eligible – purchased in February (before stay at home order). 1 item itemized twice (fogger/mister – possible mistake – 1 was approved). 1 item for scrub jackets were permanent cotton not the disposable kind. Another receipt had extra items on item (cd, coffee, etc.) that are not eligible but label as sanitizers. \$4,675.29 amount approved. Missing receipts can be resubmitted for approval.

SBR-017 Rocco's Pizza - \$4,182.53 requested – Outdoor seating, PPE & Sanitation. Amount approved

SBR-018 Barnes Family Funeral Home in Ozark - \$783.03 requested. PPE & Sanitation. Receipts provided did include an air fragrance/diffuser which was not eligible. \$725.28 amount approved.

Motion to recommend approval for all to be sent to the county commission for the amounts discussed. The motion was 2nd and the vote was unanimous.

The following Phase I applications were reviewed:

CCA-077 – Nixa Fire Protection District – requested amount \$19,591. Requested is for salary reimbursement for 3 admin staff – request is 25% of wages for time period. Application is missing any backup. Might require request for additional information. Start an RFI file.

CCA-078- City of Ozark – requested amount \$3,002.20 – request for police department overtime expense of ensure supervisor shift coverage due to a confirmed case of COVID-19 exposure – amount approved

CCA-079 City of Ozark – requested amount \$1,977.95 – request is for a sign language interpreter for the Aug. 10, 2020 Special Board of Alderman Meeting and sound system. Amount approved.

CCA-080 City of Ozark – requested amount \$3,019.76 – request is for PPE black logo masks, adobe software and a dropbox file sharing. All purchased in July. Amount approved

CCA-081 Christian County HR – requested amount \$1,002 – request for employee COVID-19 testing.

CCA-082 Christian County HR – requested amount \$266.28 – request for Zoom subscription and disposable face masks.

CCA-083 COVID Task Force – requested amount \$1,535.99 – request for 2 20.4cu ft refrigerators and 1 52qt insulated chest. Refrigerators to be used to store test samples to be transported to the lab. Cooler to be used to maintain stable temp as samples are transported.

CCA-084 CC Planning & Development Dept. – requested amount \$846.05 – request for office equipment & supplies utilized by staff administering the CC CRF program. Only 1 receipt provided for \$259.08. Missing receipts may be resubmitted for approval.

Motion to recommend approval for all. The motion was 2nd and the vote was unanimous – except Amber abstained, as 2 of the applications are hers and Todd abstained, as 1 application was his. At least 3 ayes on all measures.

The following Phase II applications were scored with an average score:

CCA-085 – Billings Fire Protection District – 5.25

CCA-086 – City of Clever Police Dept – 4

Both applications fall well below minimal threshold to even consider for approval. Committee will consider as recommendation for denial.

Motion was made and 2nd to adjourn meeting. The vote was unanimous.

Meeting was adjourned.