



## Christian County Commission

100 West Church St, Room 100

Ozark, Missouri 65721

Thursday, March 7, 2019 January Term	Convene: 8:50 a.m.	Location: The Christian County Historic Courthouse
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Attendee Name	Title	Status	Arrived	Departed
Ralph Phillips	Presiding Commissioner	Present	8:50 a.m.	11:34 a.m.
Mike Robertson	Eastern Commissioner	Present	8:50 a.m.	11:34 a.m.
Hosea Bilyeu	Western Commissioner	Present	8:50 a.m.	11:34 a.m.
Krista Cronin	Executive Assistant	Present	8:50 a.m.	11:34 a.m.

8:50 a.m.

A quorum was established.

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8:52 a.m.

Attendees: Rance Burger with the Christian County Headliner

Eastern Commissioner Robertson moved to approve Christian County Commission's agenda for today, March 7, 2019, as published. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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8:55 a.m.

Attendees: Rance Burger with the Christian County Headliner, Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite

Eastern Commissioner Robertson moved to approve Christian County Commission's regular session minutes from March 4, 2019, with noted changes. Western Commissioner Bilyeu seconded the motion. There are no financials to address.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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9:00 a.m.

Attendees: Rance Burger with the Christian County Headliner, Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

The Commission met with presenters from DeWitt & Associates and Paragon Architecture in regards to a construction update. Mr. Younglove and Mr. Sutton gave a construction update. It was noted that the

contingency funds for the new building have been used, save for the \$77,000.00 set aside for renovation of the Justice Center. It was also noted that there is approximately \$70,000.00 left in the overall budget after CenturyLink's charge, since the project is under budget.

There was then discussion in regards to a server needed in order to run the Circuit Court's electronic docket system. Mr. Younglove noted that it was brought to his attention in February that an additional server was required, and presented a quote from Infax in the amount of \$5,663.00. Mr. Younglove recommended pulling funds from the General Building Fund in order to complete this project. Eastern Commissioner Robertson asked how the current docking system is functioning. Clerk Stillings answered that it is currently a paper system. Presiding Commissioner Phillips asked what the annual fee is to administer the electronic docket system. Clerk Stillings answered that it is \$1,500.00 annually, however, after the first year is complete, she was considering asking PC Net if they could maintain it at a lower cost. Presiding Commissioner Phillips confirmed that the County would pay \$5,663.00, plus an additional \$1,500.00 annually in order to have a monitor that will show citizens which courtroom they need to be at. Presiding Commissioner Phillips entertained a motion to approve the installation of this equipment. Eastern Commissioner Robertson made the motion. Western Commissioner Bilyeu seconded the motion. The motion did not carry.

Aye: Bilyeu. Nay: Phillips, Robertson. Absent: None. Abstain: None.

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9:32 a.m.

Attendees: Rance Burger with the Christian County Headliner, Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

There was further discussion in regards to the electronic docket system, and how the Circuit Court will now operate without it. Since there are already tv monitors installed, it was suggested that a power-point presentation be uploaded to a thumb drive and then scrolled on the tv monitors. Eastern Commissioner Robertson asked why this server expense wasn't in the original plans. Mr. Younglove answered that when this work was solicited, they relied on the vendor (in this case Audio Acoustics) to provide a complete installation. He said Audio Acoustics maintains that they run a complete system only back to the server (which they do not provide). Western Commissioner Bilyeu noted that he supports the decision of the Commission, and said the original system should function as it was designed to function. Western Commissioner Bilyeu added that the vendor awarded the project ought to have to complete the system as it was presented, because he would assume they would not want to be excluded from future consideration.

Mr. Younglove then provided meeting notes from the February 27, 2019 Justice Center renovations meeting and gave an overview of the schedule. There was discussion about the moving of offices (Sheriff and Circuit Court) and the renovation. Eastern Commissioner Robertson suggested that the renovation could be completed at a lower price. Mr. Sutton agreed with Commissioner Robertson. Western Commissioner Bilyeu asked the presenters if they could provide a rough estimate (without incurring additional cost and without making additional work for the presenters) of noted changes in the renovation process to see if the changes would result in a cost savings. The presenters agreed to do so. Western Commissioner Bilyeu moved to table a decision on the renovations and await clarification from the presenters. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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10:12 a.m.

Attendees: Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

Change Order 5 was presented (Document G701-2017). Eastern Commissioner Robertson moved to approve said document. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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10:19 a.m.

Attendees: Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

Certificate of Substantial Completion (No. 001) was presented. Western Commissioner Bilyeu moved to approve said document. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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10:21 a.m.

Attendees: Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

Pay Application 16 in the amount of \$347,078.47 was presented. Western Commissioner Bilyeu moved to approve said document pending Auditor review. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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10:24 a.m.

Attendees: Captain Koch, Mike Sutton with DeWitt & Associates, Mike Younglove with Paragon Architecture, Prosecutor Amy Fite, Circuit Clerk Barb Stillings

Western Commissioner Bilyeu requested that the presenters compile a list of changes, the costs associated with said changes, and the departments that requested the changes during the course of this project. Mr. Younglove agreed to do so. Prosecutor Fite thanked everyone for their hard work.

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10:45 a.m.

Attendees: Highway Administrator Miranda Beadles

The Commission met with presenter Miranda Beadles, Christian County Highway Administrator, in regards to a bid award for county-wide road resurfacing materials and aggregate. Ms. Beadles presented a bid tab that summarized all bids submitted, and recommended award to all bidders, including: Bailey Quarries, Blevins Asphalt Construction Company, Clever Stone Company, Donelson Construction Company, Huff Asphalt & Sealing, Leo Journagan, and Young/Kerans Construction. Eastern Commissioner Robertson moved to approve the recommendation of Highway Administrator Beadles and to award all bidders. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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11:00 a.m.

Attendees: Highway Administrator Miranda Beadles, Clerk Kay Brown, Resource Management Director Todd Wiesehan

The Commission met with presenter Miranda Beadles, Christian County Highway Administrator, in regards to an order referencing the vacation of McMullen Bridge. Ms. Beadles noted that this bridge is located on private property, and the order presented today will officially remove the bridge from the State’s registry. Discussion was held, and Eastern Commissioner Robertson moved to approve the order (03-07-2019-02) as presented by Highway Administrator Beadles, and give Resource Management Director Todd Wiesehan authority as Ex-Officio Commissioner of Christian County, MO the authority to sign the Quit Claim Deed. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

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11:15 a.m.

Attendees: Highway Administrator Miranda Beadles, Clerk Kay Brown, Treasurer Karen Matthews

The Commission met to discuss the possibility of placing a use tax on the August 2019 ballot. Presiding Commissioner Phillips noted that lack of taxes from internet sales are putting a tremendous burden on the County’s revenue stream. After speaking with Counselor Housley, Presiding Commissioner Phillips wanted to discuss this issue, particularly to strengthen revenues to use for roads. Clerk Brown noted that if the Commission decided to place this issue on the ballot they would incur a substantial cost, however, if they put this issue on either the August or November 2020 ballot, they are already paying for those elections. Western Commissioner Bilyeu suggested that this issue be placed on the November 2020 ballot. No action was taken.

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11:34 a.m.

Attendees: Highway Administrator Miranda Beadles, Clerk Kay Brown, Treasurer Karen Matthews

The meeting was adjourned.

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Date: \_\_\_\_\_

Eastern Commissioner  
Mike Robertson

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Date: \_\_\_\_\_

Presiding Commissioner  
Ralph Phillips

\_\_\_\_\_  
Date: \_\_\_\_\_

Western Commissioner  
Hosea Bilyeu