Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street, Room 100
Ozark, Missouri, 65721
on **June 13, 2019** at **8:55 a.m.**
MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Ralph Phillips	Presiding Commissioner	Present	8:55 a.m.	11:18 a.m.
Mike Robertson	Eastern Commissioner	Present	8:55 a.m.	11:18 a.m.
Hosea Bilyeu	Western Commissioner	Present	8:55 a.m.	11:18 a.m.
Krista Raleigh	Executive Assistant	Present	8:55 a.m.	11:18 a.m.
Ida Hutcheson	Assistant to the Commission	Present	8:55 a.m.	11:18 a.m.

Attendees: Diane Stalder, Cindy Childress, Michael Younglove with Paragon Architecture, Auditor Amy Dent, Circuit Clerk Barb Stillings, Mike Sutton and Mark Frietcheh with DeWitt & Associates, Sergeant Dan Graham, Building and Maintenance Supervisor Richard Teague, Captain Floyd, Rhonda Purvis, HR Director Amber Bryant, Greg Williams with Connell Insurance, Kevin Parr with MPR, Assessor Danny Gray, Collector Ted Nichols, Clerk Kay Brown, Paula Brumfield, Norma Ryan, Recorder Kelly Hall, Treasurer Karen Matthews, Resource Management Director Todd Wiesehan

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve all items listed on the consent agenda, which included approval of Christian County Commission's regular session agenda for today, June 13, 2019 as published, approval of Christian County Commission's regular session minutes from June 10, 2019, and approval of Certified Court Order 06-13-2019-01, which represents the June 2019 Road and Bridge Sales Tax. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

The Commission met with presenters from Paragon Architecture and DeWitt & Associates for a construction update. Mr. Younglove presented two quotes for security equipment – the first from Astrophysics for an x-ray inspection system in the amount of $20,640.00, and the second from Johnson Controls for a turnstile in the amount of $5,865.00, for a total amount of $26,505.00. Discussion was held, and Eastern Commissioner Robertson moved to move allocated funds into the construction contingency allowances. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

Presiding Commissioner Phillips entertained a motion to approve the purchase of the security equipment as presented. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

Mr. Sutton then presented the Commission with the demolition plan for the Justice Center renovations. No action was taken.

The Commission met with presenter Captain Floyd in regards to a bid award for inmate transportation services. Captain Floyd noted that the single bidder – Security Transport Services, Inc., had a scrivener's error on the page listing services to be provided. Security Transport Services, Inc. provided an updated page. Captain Floyd recommended award of inmate transportation services to Security Transport Services, Inc. Discussion was held, and Presiding Commissioner Phillips entertained a motion to approve the recommendation of Captain Floyd and award inmate transportation services to Security Transport Services, Inc., contract awarded for one year with the option of renewing for an additional two years. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

10:00 a.m.

The Commission met with presenter Captain Floyd for a bid opening for inmate phone and video visitation services. Nine bids were received: IC Solutions, Securus Technologies, ComApp Technologies, Encartele, Stellar Services, LLC, Homewav, Combined Public Communications, TurnKey Corrections, and PayTel. Captain Floyd will return at a later date to recommend award. No action was taken.

The Commission met with presenters Greg Williams of Connell Insurance and Kevin Parr of MPR in regards to a renewal and loss history review. Mr. Williams noted that there was a 3% increase in the premium due to an increase in payroll, however, since the County has adopted best practices for worker's compensation, post-offer employment testing, MILO testing, and installation of AEDs, the experience modifier has dropped dramatically, creating a savings for the County. It was noted that the County will be receiving 2% of their contributions back in cash because of its compliance and engagement. No action was taken.

The Commission met with presenter Amber Bryant, Human Resources Director, in regards to policy and structure. Ms. Bryant presented updated policies on Complaint/Appeal/Resolution Procedures, Social Media and Networking, Types of Testing, Expectations of Employees, and Absenteeism and Tardiness.

Ms. Bryant then spoke about structure, specifically her need for an employee to help her with benefits, and said that she cannot do the job without help. Presiding Commissioner Phillips agreed, saying that some restructuring may need to happen. Further discussion was held, and Presiding Commissioner Phillips entertained a motion to approve the amended policies as presented by HR Director Amber Bryant. Western Commissioner Bilyeu so moved. Eastern Commissioner Robertson seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

The Commission met with Karen Matthews, Christian County Treasurer, in regards to county credit cards. Discussion was held in regards to types of cards, fees, and how the cards would be paid. Presiding Commissioner Phillips entertained a motion to approve the procurement of two credit cards for the Commission office. Eastern Commissioner Robertson so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Phillips, Robertson, Bilyeu. Nay: None. Absent: None. Abstain: None.

The Commission met with presenter Danny Gray, Christian County Assessor, in regards to a discussion about Nixa Solar Energy Farm. Assessor Gray gave a brief history on the farm's appeal to the Board of Equalization the previous year, and requested that the Commission create an opportunity for Mark Gardner, the owner of Nixa Solar Energy Farm, to discuss payment of taxes with the Commission. Assessor Gray presented a document outlining projected taxes for the solar farm over the next ten years. No action was taken.

The meeting was adjourned at 11:18 a.m.

Date: 06·17·2019

Eastern Commissioner
Mike Robertson

Date: 6/19/2019

Presiding Commissioner
Ralph Phillips

Date: 6-17-19

Western Commissioner
Hosea Bilyeu