

REQUIRED FOR BUILDING PERMIT

One complete set of plans must be submitted to the Building Inspections Department along with the completed permit application.

The plans must include at minimum the following information:

- Elevation view and Plan view drawings
- Dimensioned drawings of floor plan, identifying what the rooms will be used for.
(Bedrooms, dining rooms, etc.)
- Total square footage of entire project that is under roof.
- Total square footage of garage.
- Identify basements if they are to be finished or unfinished.
- Note any unique building systems such as ICF, “Green Building” or similar non-traditional construction.
- Foundation plan including pier locations if applicable.
- Rafter, girder, ceiling, and floor joist sizes and spans.
- Electrical service size and location.
- Site plan showing any existing buildings and off-sets in feet from property lines.
- Any decks, balconies, exterior stairways and/or landings.